

Sound and Broomhall Neighbourhood Plan

Meeting held at Broomhall Chapel Community Room

Thursday 7<sup>th</sup> March 2019 at 7 p.m.

Minutes

1. Welcome - 7 p.m.

Present :- A Shuker, P Griffiths, E Hollinshead, M Hartland, E Hartland, N Watson, M Watson, B Leigh & D Lowe

2. Apologies

None

3. Previous Minutes

N/A

4. Matters Arising From Previous Minutes

N/A

5. Committee Membership & Roles

Chairman - A Shuker

Treasurer - E Hollinshead

Secretary - D Lowe

6. Treasurer Update

E Hollishead has investigated the Grant Application process prior to the meeting. An application cannot be made before the 1<sup>st</sup> April and has to be done online.

There are four categories and it was considered that we would be applying for a 'Basic' grant which has a maximum value of £9000. This would be applied for in stages each year. There were several questions about the grant application. Cheshire Action (<http://www.cheshireaction.org.uk>) was chosen as potential advisor and it was decided that further information and help would be requested. D Lowe is to contact Cheshire Action ( Lucy ?) for advice and clarification about :-

- Basic grant ?
- Technical Support - do we need it for SSSI and LNR ?
- How much do we apply for ?
- What is Cheshire Action Day Rate ?
- Cheshire Action Supporting documents for costs ?

Expected Costs for year 1

Room Hire 25 @ £17	425.00
Printing	400.00
Web	25.00
Travel	200.00
Technical Reports	1000.00 ( Housings Needs, Maps etc. )
Cheshire Action	1000.00
<u>TOTAL YEAR 1</u>	<u>£3050.00</u>

7. Planning Applications Update

P Griffiths agreed to monitor new planning applications in the Neighbourhood Plan area and report at the next meeting.

8. Vision & Objectives

The Vision and Objectives were discussed and drafted. A Shuker to distribute the wording to the committee for approval at the next meeting.

9. Plan Review

The 'Determined Neighbourhood Plan Area' has been defined by the Parish Council and accepted by Cheshire East Council

The Initial Community Engagement

12/11/2018 7.30 pm Open public meeting arranged by SADRA

06/12/2018 8.15 am CEC Meeting at Sandbach with Tom Evans, Neighbourhood Planning Manager at Cheshire East Borough Council

04 to 14/02/19 Questionnaires hand delivered to every household

21/02/2019 7 pm Meeting with Nigel Spicer

23/02/19 3 pm Open meeting at Broomhall Community Room where the results of the questionnaire were published. 95% were in favour of a Neighbourhood Plan.

10. AOB

None

11. Date of Next Meeting

Thursday 21<sup>st</sup> March 7 p.m. in Broomhall Community Room

Meeting closed at 8.50 p.m.